ABSTRACT

LEARNING THROUGH THE METHODS OF ADMINISTRATION TASKS TO IMPROVE THE ACADEMIC ACHIEVEMENT OF SOCIAL SCIENCE OF 3RD CLASS STUDENT IN SDN 5 CENTRAL METRO ACADEMIC YEAR 2009/2010

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This research aims to improve the academic achievement of Social Science by improving the studies learning plan through the methods of administration tasks, then describes the process of learning and its evaluation, and describe the increasing of academic achievement in order to reach mastery learning individually and classical.

The research was conducted in three cycles, where each cycle consists of planning, action, observation and reflection. Task given in the first cycle was to collect data of types of jobs in the neighborhood of each student. On the next cycle, students were assigned to create a clipping about the types of jobs in the community. And on the third cycle, each student prepared an essay. Observation of student activities and learning process using observation sheets partnered with observer.

The first conclusion the research is the method has the ability to change the habits in the learning process that originally focused on the teacher (teacher-centered), becomes student-centered learning. Second, increased student enthusiasm shown by the results of observing activities on the first cycle of 36%, and then an increase of 37% to 58% on the second cycle, and rose by 31% to 83% in the third cycle. Third, student evaluation system with the methods of administration tasks can improve the learning achievements in the aspect of knowledge. Fourth, increased student achievement, both individually or in groups as shown by increasing numbers of students who achieve the minimum criteria for completeness of the first cycle as many as 16 students (40%) to 26 students (65%) in the second cycle, then to 38 students (95% ) in the third cycle.