

ABSTRAK

IMPLEMENTASI MANAJEMEN KESISWAAN DI SDIT MUHAMMADIYAH GUNUNG TERANG

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Penelitian ini bertujuan mendeskripsikan dan menjelaskan implementasi manajemen kesiswaan dengan fokus penelitian 1) manajemen penerimaan peserta didik baru, (2) manajemen orientasi peserta didik baru, (3) manajemen pembinaan dan pengembangan di SDIT Muhammadiyah Gunung Terang. Metode penelitian yang digunakan yakni pendekatan deskriptif kualitatif. Teknik pengumpulan data dilakukan dengan observasi, wawancara dan dokumentasi. Teknik analisis data menggunakan pola interaktif data dan berkelanjutan dengan sumber data kepala sekolah dan wakil kepala sekolah bidang kesiswaan. Hasil penelitian ini meliputi 1) Merencanakan tindakan teknis dengan dibentuknya tim khusus, melaksanakan dua tahap yakni observasi anak dan observasi orang tua. 2) Perencanaan Masa Pengengalan Lingkungan Sekolah yakni menentukan jadwal MPLS dan menentukan tempat, membentuk tim kepanitiaan, Membuat jadwal pengenalan lingkungan sekolah, dan diawasi langsung oleh kepala SD IT dan kepala yayasan. 3) Memberi angket kepada orangtua untuk mengetahui kemampuan dasar anak, membentuk tim penanggung jawab untuk mengorganisasikan jadwal pembinaan.

Kata kunci: Implementasi, Manajemen penerimaan, orientasi dan pembinaan serta pengembangan peserta didik baru

ABSTRACT

IMPLEMENTATION OF STUDENTS 'MANAGEMENT SDIT MUHAMMADIYAH GUNUNG TERANG

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This study aims to describe and explain the implementation of student management, this research focus on 1) management acceptance of new students, (2) management orientation of new students, (3) management guidance and development. The research method used is a qualitative descriptive approach. Data collting techniques are carried out by observations, interviews and documentation. Data collecting technique used interactive and continuous data patterns with data sources for school principals and vice principals of student affairs. The results of this study include 1) Planning technical actions with the formation of a special team, carrying out two stages, namely child observation and observation of parents and working together with KUPT (Head of Technical Implementation Unit). 2) Planning for School Environment Inspection Period which is determining MPLS schedule and determining place, then forming committee team, Creating an introduction schedule for school environment, and supervising directly by the head of SD IT and the head of the foundation. 3) Giving questionnaires to parents to find out the basic abilities of children, form a team responsible for organizing coaching schedules which are divided into two teams namely national curriculum and Islam, Islamic spiritual development or Baris and formed by several kholaqoh or associations students for character building and for additional memorization and development of life skill activities.

Keywords: *Implementation, acceptance management, orientation and coaching and developing new students*